

各類讀者借閱權限一覽表

|      |                                             | 讀者類型                     | 借閱使用證件    | 一般圖書                               |           | 參考書、與圖、<br>參考光碟、升就區、<br>教師指定參考書 | 休閒圖書、<br>iSpace期刊 | 授權<br>軟體 | 多媒體資料  |                | 預約<br>(冊、件) | 期刊、<br>教職員<br>生著作、<br>機捷專<br>區 | 設備(件)  |        | 電子<br>資源 | 寒暑假<br>長期借閱 |
|------|---------------------------------------------|--------------------------|-----------|------------------------------------|-----------|---------------------------------|-------------------|----------|--------|----------------|-------------|--------------------------------|--------|--------|----------|-------------|
|      |                                             |                          |           | 借閱<br>(數量含多媒<br>體資料、設備)<br>(冊、件/天) | 續借<br>(次) |                                 |                   |          | 公播版    | 家用版<br>(含語言期刊) |             |                                | 2樓     | 5樓     |          |             |
|      |                                             |                          |           |                                    |           |                                 |                   |          |        |                |             |                                |        |        |          |             |
| 校內讀者 | 教職員                                         | 教師                       | 教職員證      | 40/30                              | 3         | 3天                              | 7天                | 7天       | 5件/7天  | 5件/7天          | 5           | 限館內閱覽                          | 4件/3hr |        | Y        | Y           |
|      |                                             | 學科指導教授                   | 教職員證      | 40/60                              | 3         | 3天                              | 7天                | 7天       | 5件/7天  | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
|      |                                             | 兼任教師                     | 身分證       | 40/30                              | 3         | 3天                              | 7天                | N        | 5件/7天  | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
|      |                                             | 職員 / 研究助理                | 教職員證/身分證  | 40/30                              | 3         | 3天                              | 7天                | 7天       | 5件/7天  | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
|      | 學生                                          | 大學生                      | 學生證       | 30/20                              | 3         | 3天                              | 7天                | N        | 3件/3hr | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
|      |                                             | 碩 / 博士生                  | 學生證       | 35/25                              | 3         | 3天                              | 7天                | N        | 3件/3hr | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
|      |                                             | 愛書志工                     | 學生證       | 40/30                              | 3         | 3天                              | 7天                | N        | 5件/7天  | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | Y           |
| 校外讀者 | 交流師生                                        | 交流學者 / 特教聘師              | 借閱申請書/身分證 | 40/30                              | 3         | 3天                              | 7天                | N        | 5件/7天  | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | N           |
|      |                                             | 華語研習生                    | 華語中心學生證   | 30/20                              | 3         | 3天                              | 7天                | N        | 3件/3hr | 5件/7天          | 5           |                                | 4件/3hr |        | Y        | N           |
|      | 志工                                          | 校外志工                     | 身分證       | 40/30                              | 3         | N                               | 7天                | N        | 5件/7天  | 5件/7天          | 5           |                                | N      | 4件/3hr | N        | Y           |
|      | 校友                                          | 校友                       | 校友證       | 15/15                              | 3         | N                               | 7天                | N        | 3件/3hr | N              | 3           |                                | N      | 4件/3hr | N        | N           |
|      |                                             | 館友                       | 推廣學分班     | 身分證                                | 10/15     | 3                               | N                 | 7天       | N      | 3件/3hr         | N           |                                | 3      | N      | 4件/3hr   | Y           |
|      | 師培實習生                                       |                          | 身分證       | 10/15                              | 3         | N                               | 7天                | N        | 3件/3hr | N              | 3           |                                | N      | 4件/3hr | N        | N           |
|      | 社區民眾                                        |                          | 身分證       | 10/15                              | 3         | N                               | 7天                | N        | 3件/3hr | N              | 3           |                                | N      | 4件/3hr | N        | N           |
|      | 館友<br>(退休教職員、長億集團員工、<br>高中職策略聯盟師生、<br>樂齡大學) |                          | 身分證       | 10/15                              | 3         | N                               | 7天                | N        | 3件/3hr | N              | 3           | N                              | 4件/3hr | N      | N        |             |
|      | 跨校                                          | 中部聯盟館                    | 聯盟館讀者證    | 5/30                               | N         | N                               | 7天                | N        | N      | N              | 3           | N                              | N      | N      | N        |             |
|      |                                             | 臺大、成大、臺藝大、<br>世新、文藻、陽明交大 | 跨校借書證     | 5/21                               | N         | N                               | 7天                | N        | N      | N              | 3           | N                              | N      | N      | N        |             |
|      |                                             | 亞洲大學                     | 跨校借書證     | 5/14                               | N         | N                               | 7天                | N        | N      | N              | 3           | N                              | N      | N      | N        |             |
|      |                                             | 國立臺灣交響樂團                 | 跨校借書證     | 10/14                              | N         | N                               | 7天                | N        | 3件/3hr | N              | 3           | N                              | N      | N      | N        |             |
|      |                                             | 中區技專聯盟                   | 身分證       | 5/21                               | N         | N                               | 7天                | N        | N      | N              | 3           | N                              | N      | N      | N        |             |

※說明：

- 1.一般圖書包含6樓書庫、4樓書庫、4樓設計專區、4樓悅讀列車計畫專區、2樓百大經典圖書區、2樓櫃台圖書附件、1樓密集書庫(一般圖書及附件)及iSpace圖書(三創、旅遊)等。
- 2.2樓設備含鋼琴、筆記型/平板電腦、訊號/延長線、空間使用卡；5樓設備含視聽及電腦座位、空間使用卡、VR體驗室相關硬體設備、置物櫃鑰匙、耳機。
- 3.借閱圖書資料到期，若無他人預約時，可辦理續借；續借次數以上表為準，若所借圖書資料已被預約則不得續借。
- 4.可預約之館藏除5樓家用版多媒體資料到館保留2個工作天外，其餘皆保留5個工作天。
- 5.逾期罰款規定：借閱以天數計之館藏：5元/冊(件)/天；借閱以小時計之館藏：5元/冊(件)/小時，請務必留意到期日。
- 6.寒暑假長期借閱若讀者到期日逾有效期限，則以讀者有效期限為到期日，兼任教師及延畢生需特別留意。

List of Borrowing Privileges for Different Types of Readers

|                    |                                    | Patron Type                                                                                                           | Identificaiton                           | General Books                                                                 |                 | Reference Collections. Maps. Reference Disc. Further Studies & Careers Information. Reserved Books | Leisure Area Books. iSpace Periodicals | Authorized Software | Multimedia Materials        |                                            | Reservatio<br>n<br>(Volumes. Items) | Periodicals. Faculty & Student Publications/ Dissertations. CKS International Airport Access MRT Infrastructur e Project | Equipment(Items) |              | E- resource | Winter and Summer Vacation Long-Term Loan |
|--------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------|----------------------------------------|---------------------|-----------------------------|--------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------|--------------|-------------|-------------------------------------------|
|                    |                                    |                                                                                                                       |                                          | Borrowing (Quantity includes multimedia materials and equipment) (Items/Days) | Renewal (Times) |                                                                                                    |                                        |                     | Public Presentation Edition | Home Edition (Including Language Journals) |                                     |                                                                                                                          | 2nd Floor        | 5th Floor    |             |                                           |
|                    |                                    |                                                                                                                       |                                          |                                                                               |                 |                                                                                                    |                                        |                     |                             |                                            |                                     |                                                                                                                          |                  |              |             |                                           |
| On-campus Readers  | Faculties                          | Professors                                                                                                            | Faculty ID Card                          | 40/30                                                                         | 3               | 3 days                                                                                             | 7 days                                 | 7 days              | 5 items/7 days              | 5 items/7 days                             | 5                                   | For In-Library Use Only                                                                                                  | 4 items/3hrs     |              | Y           | Y                                         |
|                    |                                    | Subject Advisor Professors                                                                                            | Faculty ID Card                          | 40/60                                                                         | 3               | 3 days                                                                                             | 7 days                                 | 7 days              | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
|                    |                                    | Adjunct Professors                                                                                                    | National ID Card                         | 40/30                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
|                    |                                    | Staff /Research Assistants                                                                                            | Faculty ID Card/ National ID Card        | 40/30                                                                         | 3               | 3 days                                                                                             | 7 days                                 | 7 days              | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
|                    | Students                           | Undergraduate Students                                                                                                | Student ID Card                          | 30/20                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 3 items/3hrs                | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
|                    |                                    | Graduate Students                                                                                                     | Student ID Card                          | 35/25                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 3 items/3hrs                | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
|                    |                                    | Student Volunteers                                                                                                    | Student ID Card                          | 40/30                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | Y                                         |
| Non-Campus Readers | International Scholar and Students | Exchange Scholars/ Special Ed Center Teacher                                                                          | Borrowing Request Form/ National ID Card | 40/30                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | N                                         |
|                    |                                    | Chinese Language Students                                                                                             | Student ID Card                          | 30/20                                                                         | 3               | 3 days                                                                                             | 7 days                                 | N                   | 3 items/3hrs                | 5 items/7 days                             | 5                                   |                                                                                                                          | 4 items/3hrs     |              | Y           | N                                         |
|                    | Volunteers                         | External Volunteers                                                                                                   | National ID Card                         | 40/30                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 5 items/7 days              | 5 items/7 days                             | 5                                   |                                                                                                                          | N                | 4 items/3hrs | N           | Y                                         |
|                    | Alumni                             | Alumni                                                                                                                | Alumni ID Card                           | 15/15                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   |                                                                                                                          | N                | 4 items/3hrs | N           | N                                         |
|                    | Library Friends                    | Continuing Education Students                                                                                         | National ID Card                         | 10/15                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   |                                                                                                                          | N                | 4 items/3hrs | Y           | N                                         |
|                    |                                    | Teacher Interns                                                                                                       | National ID Card                         | 10/15                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   |                                                                                                                          | N                | 4 items/3hrs | N           | N                                         |
|                    |                                    | Community Readers                                                                                                     | National ID Card                         | 10/15                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   |                                                                                                                          | N                | 4 items/3hrs | N           | N                                         |
|                    |                                    | Library Friends (Retired Faculties. Group Employees. Strategic Alliance Teachers and Students.University for Seniors) | National ID Card                         | 10/15                                                                         | 3               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   | N                                                                                                                        | 4 items/3hrs     | N            | N           |                                           |
|                    | Interlibrary                       | Central Univ Library Alliance                                                                                         | Alliance Loan Card                       | 5/30                                                                          | N               | N                                                                                                  | 7 days                                 | N                   | N                           | N                                          | 3                                   | N                                                                                                                        | N                | N            | N           |                                           |
|                    |                                    | NTU.NCKU.NTUA. SHU.WZU.NYCU                                                                                           | Interlibrary Loan Card                   | 5/21                                                                          | N               | N                                                                                                  | 7 days                                 | N                   | N                           | N                                          | 3                                   | N                                                                                                                        | N                | N            | N           |                                           |
|                    |                                    | ASIA Univ.                                                                                                            | Interlibrary Loan Card                   | 5/14                                                                          | N               | N                                                                                                  | 7 days                                 | N                   | N                           | N                                          | 3                                   | N                                                                                                                        | N                | N            | N           |                                           |
|                    |                                    | National Taiwan Symphony Orchestra                                                                                    | Interlibrary Loan Card                   | 10/14                                                                         | N               | N                                                                                                  | 7 days                                 | N                   | 3 items/3hrs                | N                                          | 3                                   | N                                                                                                                        | N                | N            | N           |                                           |
|                    |                                    | Central Tech College Alliance                                                                                         | National ID Card                         | 5/21                                                                          | N               | N                                                                                                  | 7 days                                 | N                   | N                           | N                                          | 3                                   | N                                                                                                                        | N                | N            | N           |                                           |

※ Explanation:

1.General books include those from the 6th-floor stacks, 4th-floor stacks, 4th-floor Design Collections, 4th-floor Reading Express, 2nd-floor Classics in Centuries, 2nd-floor Book Attachments, 1st-floor Compact Stacks (general books and attachments), and iSpace Books (Brainstorming Zone, iShow Stage), etc.

2.Equipment on the 2nd floor includes a piano, laptops/tablets, signal/extension cables, temporary space access cards; equipment on the 5th floor includes audiovisual and computer seats, temporary space access cards, VR Lab-related hardware, locker keys, headphones.

3.When the borrowing period for library materials expires, if there is no reservation by others, renewal can be processed; the number of renewals is based on the table above. If the borrowed library materials have been reserved, renewal is not allowed.

4.For reservable collections, apart from the Home Version multimedia materials on the 5th floor, which are reserved in the library for 2 working days, the rest are reserved for 5 working days.

5.**Overdue fines regulations: For collections calculated by days: NT\$5 per book/item per day; for collections calculated by hours: NT\$5 per book/item per hour. Please be sure to pay attention to the due date.**

6.For long-term borrowing during winter and summer vacations, if the reader exceeds the valid period, the valid period is considered the due date, and this is especially important for adjunct teachers and extension students."