

朝陽科技大學

Office 365(OneDrive)

下載分享檔案教學

(How to download)

Chaoyang University of Technology
Office 365(OneDrive) manual

STEP.1

打開瀏覽器，網址輸入
www.office.com

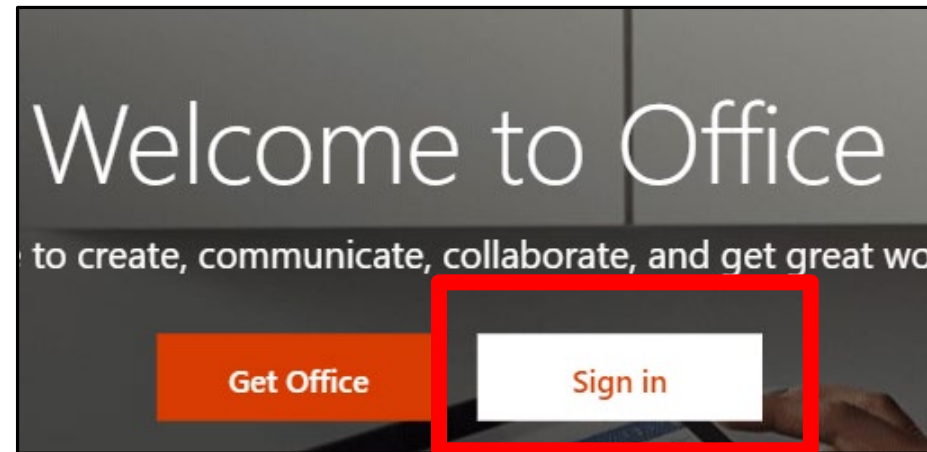
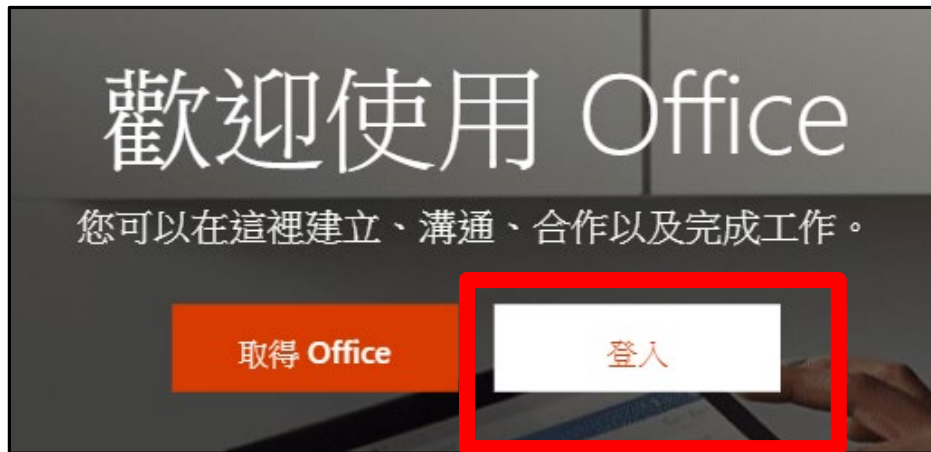
Run the browser .
Enter URL
www.office.com



STEP.2

選擇「登入」

Press“**Sign in**”.



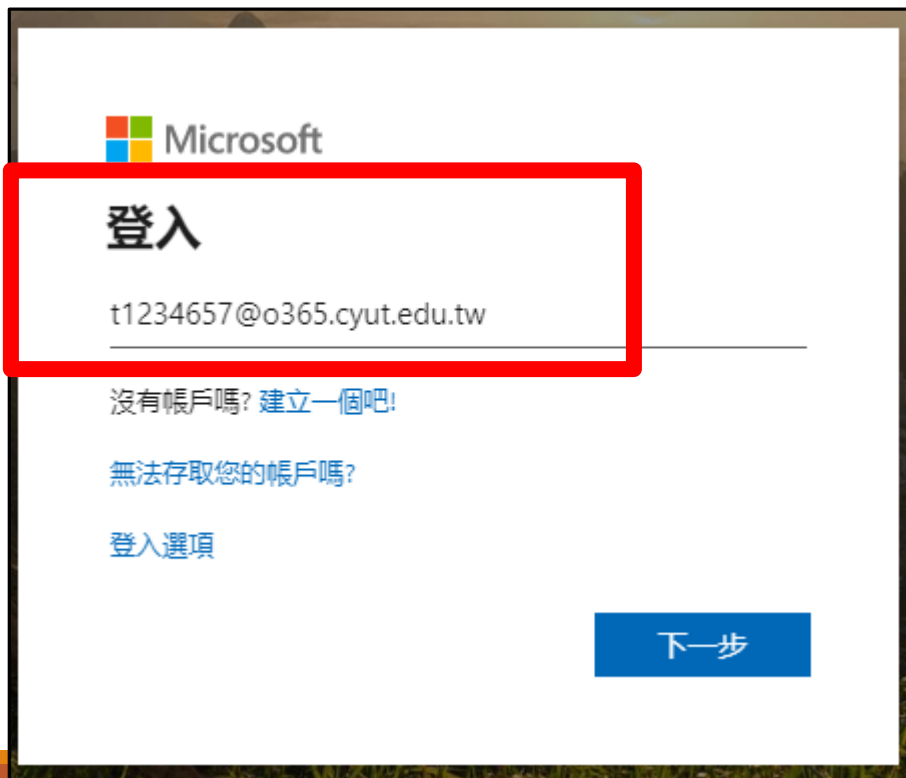
STEP.3

輸入帳號

帳號為(**s+學號**)

s12345678@o365.cyut.edu.tw

Enter your account and password then Press Login
“s12345678@o365.cyut.edu.tw”.



Microsoft

登入

t1234657@o365.cyut.edu.tw

沒有帳戶嗎? [建立一個吧!](#)

無法存取您的帳戶嗎?

[登入選項](#)

下一步

Create one!', 'Can't access your account?', and 'Sign-in options'. At the bottom right, there is a blue button labeled 'Next'." data-bbox="504 401 991 939"/>

Microsoft

Sign in

s10630101@o365.cyut.edu.tw

No account? [Create one!](#)

[Can't access your account?](#)

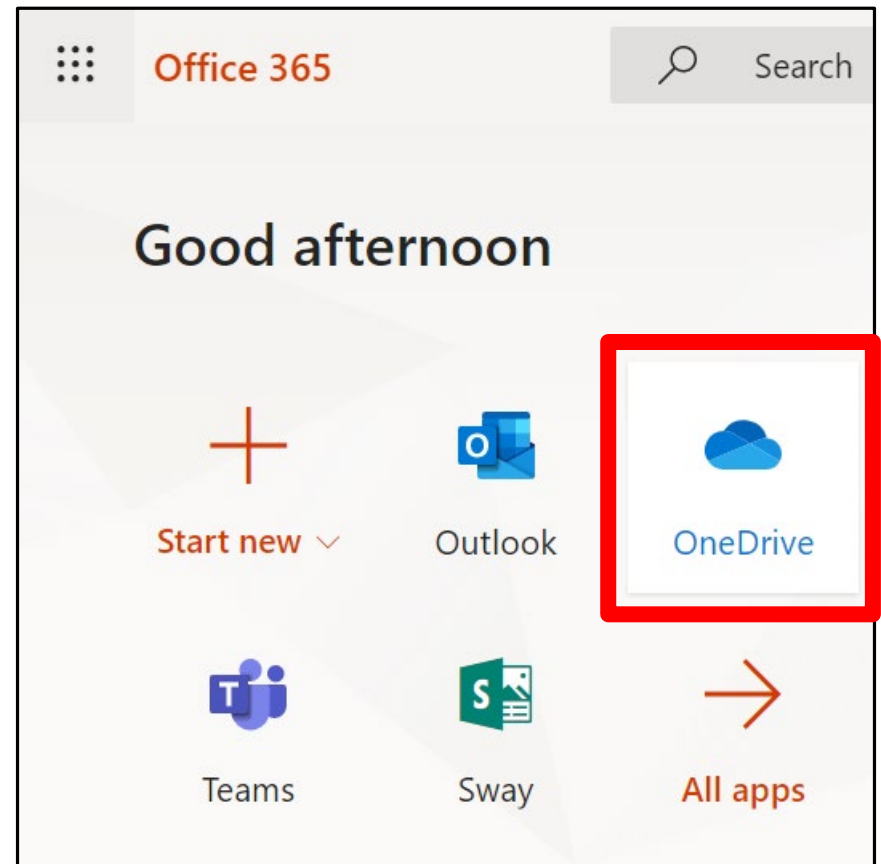
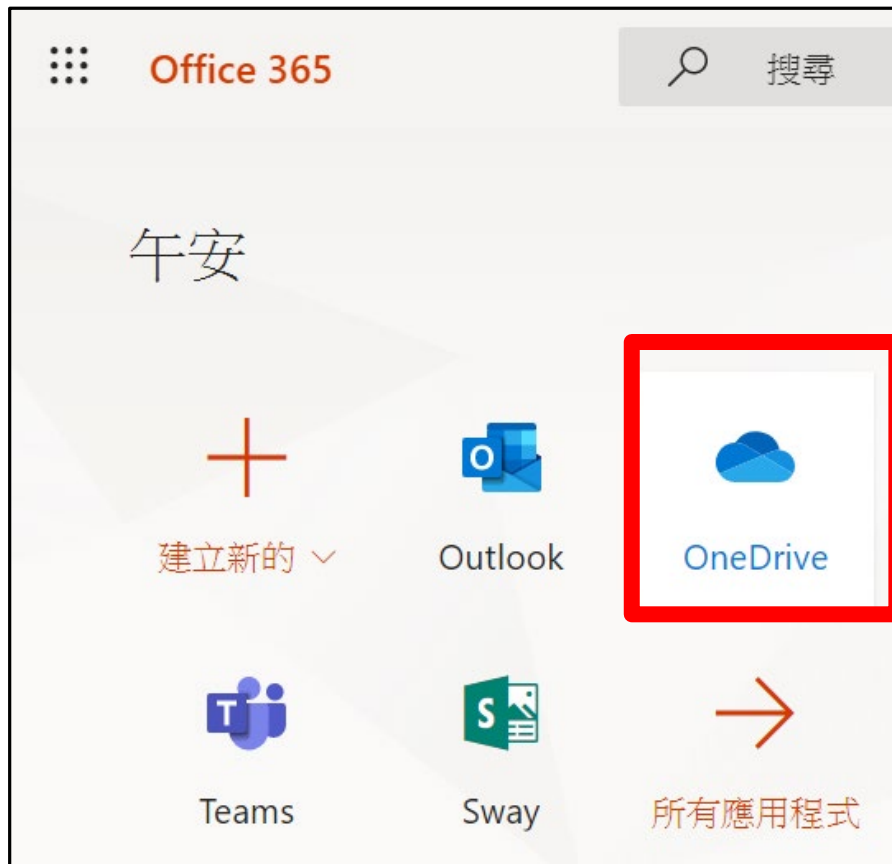
[Sign-in options](#)

Next

STEP.4

選擇 **OneDrive**

Press **“OneDrive”**.



STEP. 5

查看老師分享的檔案，請點選
“已共用”及“已與您共用”



Press "Shared"
and "Shared with you".

